

**JOHN C. VANDERBURG ELEMENTARY
SCHOOL ORGANIZATIONAL TEAM**

**3:30 General Meeting
Vanderburg Library**

November 7, 2019-Minutes

The School Organizational Team meeting was called to order at 3:30 p.m.

SOT members present: Administration-Cathy Maggiore and Ronda Reedom; Faculty Representatives-Laurie Barkemeyer (T), Dr. Katherine (Katie) Byrnes (T), Brandy Vernaci (T) and Misty Olmos (SS); and Parent Representatives-, Sandra Lobel, Kelli Beck, Mollie Halverson, and Kelly McCarthy.

Agenda

The agenda was followed as presented.

Welcome and Introductions

Mrs. Maggiore welcomed all SOT members and introductions were made by each member.

Officer Selections

The chosen SOT officers are: Chairperson-Brandy Vernaci; Vice-Chairperson-Mollie Halverson; Recording Secretary-Laurie Barkemeyer; and Corresponding Secretary-Brandy Vernaci. Cathy Maggiore will be developing agendas, Brandy Vernaci will post them to the school website, and Laurie Barkemeyer will take the minutes that will also be posted to the school website.

Meeting Norms Review

Members agreed to use the same meeting norms as used last year, e.g., listening and speaking to avoid speaking over each other.

CCSD Budget

Ms. Maggiore provided a careful review of the school budget, item by item. Questions and comments were addressed regarding items as they were presented. The budget will need to be completed again in January or February.

School Performance Plan

The school performance plan was reviewed, item by item, with questions and comments addressed as they arose. An area of concern is the points we lost for absences. We received 8.5 of 10 possible points.

Dates for Future Meetings

Meetings will be held on Thursdays at 3:30 p.m. in the school library. Meeting dates are as follows: December 12th, January 16th, February 13th, March 12th, April 16th and May 14th.

Public Comments

- Science Lab – The initial fundraiser, Beakers and Bites, for the science lab made \$20,000. The estimated cost of construction is \$525,000. Floor plans and layouts will be posted in the building soon for all to preview. A second computer lab will be set up in the current science room when the lab is completed.
- Re-Zoning – CCSD is attempting to re-zone 128 students from both Vanderburg (64) and Twitchell (64) to Lamping Elementary School. The previously mentioned CCSD elementary school scheduled to open in the fall of 2020 will not be opening at that time. St. Francis will be opening a private school in the area next year (1 teacher per grade level, K-8). Upcoming opportunities for parents to have a say in the matter are November 12th at 9:30 a.m. and November 14th at 6:30 p.m. in our multi-purpose room.

Other

- Past items reviewed – the directory of parents in the community with businesses, the school lobby that was re-done last year, parking lot issues (Twitchell bus loop being closed in the morning, baseball tournaments, etc.), and the condition of the kindergarten playground (currently dirt and tree roots).
- Possible future items – a tech specialist in our school to teach a special and increase our rotations to 7 days, and a parent presenting information at a future meeting regarding the CCSD Wellness Policy.
- Cathy will be retiring at the end of the school year and in January/February, the SOT team should be involved and have input regarding a new principal.

Adjournment

With there being no further business, the meeting was adjourned at 4:26 p.m.

Minutes respectfully submitted by,
Laurie Barkemeyer – Recording Secretary